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The UCF Report

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## The UCF Report, Vol. 04 No. 34, April 28, 1982

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# The UCF Report

Volume 4, Number 34

for the Faculty and Staff

April 28, 1982



Dave Tucker and his Boston Marathon number, t-shirt, cap

## Marathon runner's mind keeps his legs moving

By PAT BOYCE  
Student writer

"It was a classic mind-over-body confrontation," Dr. Richard Tucker said of his grueling run in last week's Boston Marathon. "My legs wanted to stop after the 21st mile, but the crowd pushed me on."

Tucker, the 42-year-old chairman of the UCF psychology department, finished the 26-mile, 385-yard race in 3 hours, 11 minutes.

"It was a respectable time, but not what I wanted to achieve," he said.

His time was just one minute too slow to automatically qualify him for next year's Boston Marathon. However, Tucker is confident that marathon officials will adjust his time to 3 hours, 9 minutes to account for the two minutes he had to stand at the starting line after the gun went off. With over 7,600 entrants and numerous "bandits" (people who did not qualify for the race but slipped through the ropes and ran anyway), many entrants had delayed starting times.

Tucker said the crowds, especially the "Wellesley gauntlet," were great in providing water, oranges and encouragement to the runners.

He found the scene at the finish line

quite "eerie." Exhausted runners were wrapped in thermal blankets to raise their body temperatures, and many were suffering from muscle cramps, dehydration and hypothermia.

"There wasn't a smiling face in the crowd," he said.

Tucker said he felt "a little nauseated" and developed a cramp in his left calf after the marathon.

"Breathing was no problem, but my legs were finished," he said.

Tucker began running in August 1978 in order to lose weight and as a "stress management device." He runs a minimum of six miles almost every day and tries to get in at least one 20-mile run a week.

He and his frequent running partner, Dr. Randy Fisher, associate professor of psychology, began training for the Boston Marathon a year ago. Fisher had to forego this year's marathon because of an injury.

Tucker qualified for the Boston Marathon in January by finishing the Billy Gordon Marathon in Ormond Beach in 2 hours, 56 minutes.

Tucker will continue with his almost daily runs, but he hasn't decided if he will aim for the next Boston Marathon.

"I've achieved what I wanted to achieve," he said.

## 4 honorary degrees to be awarded at Friday's ceremonies

Four of the state's most prominent business leaders will be honored April 30 by the University of Central Florida in recognition of their achievements and contributions to their professions and to society.

The four—Robert J. Whalen, and Andrew Jr., John and Ferdinand Duda—will be awarded honorary degrees by UCF during spring commencement.

Commencement will begin at 8 a.m. adjacent to the UCF Fine Arts building. Families of graduates and guests are asked to arrive no later than 7:45 a.m. to allow time to park and to walk to the site.

Whalen is president of Martin Marietta Orlando Aerospace, and has been instrumental in the development and implementation of a number of research and teaching programs in conjunction with UCF. He has been an advisor to the College of Engineering, has lent his support to the university's fund-raising goals, and is widely known for his sense of civic and community responsibility.

The Duda brothers represent a success story that has taken them from a few Florida acres to international recognition.

A. Duda and Sons, Inc. began in nearby Slavia, Fla., as a celery farm; today it stretches from Florida to Australia and is among the largest agricultural industries in the world. The brothers are equally as well-known for their commitment to their church and quietly but significantly have been supportive of numerous charitable activities within Florida. All remain as leading spokesmen for the state's agribusiness.

Whalen, who is also the commencement speaker, will be awarded the Doctor of Engineering Science degree. He has been with Martin Marietta Orlando since 1968 and was appointed its president in 1980. He received his B.S. in mechanical engineering from Brooklyn Polytechnic Institute and did graduate work in aeronautical engineering at California Institute of Technology and the University of Southern California.

### Biweekly issues coming up!

When the SUS went to the semester system last fall, it included an earlier start on the first semester.

As the day follows the night, so an earlier start brings on an earlier end to the regular academic year.

Accordingly, *The UCF Report* is but a week away from going into its biweekly publication schedule. Next week's May 5 issue marks the end of weekly *Reports* until on or about Aug. 23.

You are reminded that copy submitted on or before Thursday noon of the week before publication receives handling and space priority. Copy is accepted after this deadline but is subject to editing or delay until the succeeding publication.

In what UCF President Trevor Colbourn has termed "a unique ceremony," the three Duda brothers each will become a Doctor of Agricultural Service during the morning ceremony.

The strong tie that binds the brothers is evidenced in the observation by Colbourn: "We propose to award the three Duda brothers an honorary doctorate; and although three degrees would be conveyed, it would be virtually one degree because of their closeness and concern for one another."

Award of the four honorary degrees has the concurrence of the Florida Board of Regents.



Raymond Heine Jr.

## Heine to handle business affairs of Foundation

Raymond D. Heine Jr., CPA, has been appointed business manager of the UCF Foundation, Inc.

In his new duties, Heine will be responsible for such day-to-day operations of the nonprofit organization as investments, fiscal supervision and budgetary control.

He will report to James A. Donovan, executive director of the Foundation.

Before his selection to the newly-created position with the Foundation, Heine was business manager for the UCF Student Government. He has been controller for Sky Lake Development, Inc., and a financial consultant with Royal Castle System, Inc., in Hialeah.

His accounting career began in Cleveland, Ohio, in 1947 after graduation from Western Reserve University with a degree in business administration.

### Want Reports?

If you are going to be off-campus this summer but want to continue to receive *The UCF Report*, please write or call Public Affairs, ADM 395-J or x2504.



# Official memoranda

To: All Academic Personnel 4/22/82  
 From: Mary Alford, Special Assistant, Payroll  
 Subject: Contract Dates, Pay Periods and Deadlines for 1982-83

Attached is a schedule which indicates the contract dates, payroll periods, certification dates, and dates paychecks will be received for 1982-83. In addition, this schedule will reflect the deadline submission dates for all personnel actions to the Office of Academic Affairs for I&R which will be forwarded to the Office of Personnel.

Faculty, Administrative and Career Service Personnel under a twelve-month (12) appointment will receive their checks as the attached schedule indicates.

## Summer Faculty Pay

Faculty with 13-week summer contracts dated 5/7-8/5 (pay periods 5/7-8/12) will receive 6.5 paychecks with their first check being distributed on 5/28, and every other Friday thereafter ending 8/20.

Faculty with Summer A contracts only dated 5/7-6/22 (noon) will receive 3.25 paychecks, with the first check being distributed on 5/28, and every other Friday thereafter ending 7/9. Pay period dates for Summer A are 5/7-7/1. (Faculty under Summer A contracts may elect a 13-week contract.)

Faculty with Summer B contracts only dated 6/22 (noon) thru 8/5 will receive 3.25 paychecks, with the first check being distributed on 7/9 and every other Friday thereafter ending 8/20. Pay period dates for Summer B are 7/1-8/12. The first check of 7/9 will be for 7.5 days of work. The last check will be for 5 days of work.

## Personnel Action Forms

If a faculty member is teaching only Summer A term, an action form must be completed showing summer suspension for the remainder of the summer term along with the reappointment for Summer A.

If a faculty member is teaching only Summer B term, an action form placing them on summer suspension until 6/22 (noon) must be completed along with the reappointment for Summer B.

Faculty who teach the full summer Term C will only have one action form for the full term.

Deadlines for all regular faculty action forms were due in the Office of Academic Affairs on 4/12.

Each faculty member who is not teaching during the summer term must have an action form placing him/her on summer suspension.

Certifications will be due according to the below schedule:

Summer Term A & C (pay period beginning 5/7)

9:00 a.m. Monday 5/17

Summer Term B (pay period beginning 6/18)

9:00 a.m. 6/28

## Summer Adjunct Faculty Deadline

Adjunct faculty with Term C contracts dated 5/10-7/30 will be paid 6 equal checks. Pay period dates for Personnel Action Forms will be 5/7-7/29.

Adjunct faculty with Term A contracts dated 5/10-6/18 will receive 3 equal checks. Pay period dates for Personnel Action Forms will be 5/7-6/17.

Adjunct faculty with Term B contracts dated 6/21-7/30 will receive 3 equal checks. Pay period dates for Personnel Action Forms will be 6/18-7/29.

## Returning and New Faculty Pay

Returning and new faculty starting their nine-month contracts on 8/6-5/5/83 (pay periods 8/12-5/5/83) will receive 19.5 bi-weekly checks with the first check distributed on 8/20/82 and every other Friday thereafter ending 5/13/83. The first check will be for 1/2 pay period.

## Deadline for Personnel Actions for Fall Semester

Nine-month Faculty Personnel Actions Forms will be due in the Office of Academic Affairs no later than 7/28/82 (this date is subject to change depending upon salary increase deadlines for 1982-83). These action forms will be checked and forwarded to Personnel by 9:00 a.m., Tuesday, 8/3/82.

All faculty who will be paid from more than one line will receive 9.75 checks per semester. The matriculation period for each semester is:

Contract Dates	Pay Periods	# of Payments
8/6-12/21 noon	8/12-12/30	9.75
12/21 noon-5/5/83	12/30-5/5/83	9.75

Adjuncts will receive 8 paychecks per semester. The matriculation period for each semester is:

Contract Dates	Pay Periods	# of Payments
8/23-12/17	8/26-12/2	8.00
1/6-4/29/83	1/13-4/21/83	8.00

OPS employees do not need to be reappointed effective 7/1/83.

## CWSP & IWSP

All College Work Study and Institutional Work Study students must have new Student Recommendation forms pre-

Publication of these memoranda and announcements about University policy and procedures constitutes official notice to faculty and staff

pared for reappointment effective the beginning of Summer B Semester. OPS students (that are already on the payroll) will not require new forms for reappointments. The CWSP/IWSP action forms will be due in the Office of Financial Aid no later than 9:00 a.m. on 6/25/82. Please note that the CWSP/IWSP students should not work on 7/1/82 and will not be paid for working this date.

The matriculation period for each semester is:

Summer A	5/21/82 thru 6/30/82	6 weeks
Summer B	7/02/82 thru 8/12/82	6 weeks
Fall	8/13/82 thru 12/30/82	20 weeks
Spring	12/31/82 thru 5/05/83	18 weeks
Summer A	5/06/83 thru 6/30/83	8 weeks

Please communicate the above information to all members of your department.

If further information is needed, please contact Lord Concepcion (ext. 2883), Linda Haynes (ext. 2771), Ann Clark (ext. 2351) and/or Barry Davidson (ext. 2827).

Thank you for your assistance.

## Bi-Weekly Payroll Schedule 1982-83

9:00 a.m.

	Beginning	Ending	I.A.R.	Personnel/Student Action Forms	Date of Pay	Certification Due
1982	06/18	07/01	06/23	06/25	07/09	06/29
	07/02	07/15	07/02	07/05	07/23	07/13
	07/16	07/29	07/21	07/23	08/06	07/27
	07/30	08/12	08/04	08/06	08/20	08/10
	08/13	08/26	08/18	08/20	09/03	08/24
	08/27	09/09	09/01	09/03	09/17	09/07
	09/10	09/23	09/15	09/17	10/01	09/21
	09/24	10/07	09/29	10/01	10/15	10/05
	10/08	10/21	10/13	10/15	10/29 *	10/19
	10/22	10/34	10/27	10/29	11/12	11/02
	11/05	11/18	11/10	11/12	11/26	11/16
	11/19	12/02	11/24	11/26	12/10	11/30
	12/03	12/16	12/08	12/10	12/24	12/14
	12/17	12/30	12/22	12/24	01/07	12/28
1983	12/31	01/13	01/05	01/07	01/21	01/11
	01/14	01/27	01/19	01/21	02/04	01/25
	01/28	02/10	02/02	02/04	02/18	02/08
	02/11	02/24	02/16	02/18	03/04	02/22
	02/25	03/10	03/02	03/04	03/18	03/08
	03/11	03/24	03/16	03/18	04/01	03/22
	03/25	04/07	03/30	04/01	04/15	04/05
	04/08	04/21	04/13	04/15	04/29 *	04/19
	04/22	05/05	04/27	04/29	05/13	05/03
	05/06	05/19	05/11	05/13	05/27	05/17
	05/20	06/02	05/25	05/27	06/10	05/31
	06/03	06/16	06/08	06/10	06/24	06/14

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To: All Faculty 4/28/82  
 From: Registrar's Office  
 Subject: Tentative Class Rolls, Summer Semester

This tentative class roll is furnished to assist you in determining which students registered for your course during advanced and regular registration. These rolls may alter due to add/drop and late registration. Corrected rolls will be furnished later.

The following is a check procedure:

- 1) Please have each student verify his social security number and the spelling of his name.
- 2) Be certain that each student is enrolled in the proper section.
- 3) If the student is in the wrong section, advise him/her to report to the proper section. DO NOT ALLOW STUDENTS TO SIT IN YOUR CLASS IF THEY ARE NOT PROPERLY REGISTERED FOR SAME!
- 4) Students have been issued their own class schedules printed by the computer. Ask to see this if there are any other questions.

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To: Deans, Directors, Department Heads 4/22/82  
 From: G.C. Horton, Director of Purchasing  
 Subject: State of Florida Commodity Contract List

This is to advise that an updated copy of the State of Florida Commodity Contract List is on file in the Purchasing Division office.

Please inform the appropriate people in your area who are responsible for initiating Requisitions to Purchase and who complete Limited/Letter Purchase Orders that they may obtain a copy by contacting Mrs. Winnie Brock, x3384.

See MEMOS, Page 4

# Grant opportunities

**Validation of Existing Roadside Safety Hardware Computer Programs (US/DOT)**—This work shall consist of reviewing previous validation work for computer simulations with regard to completeness and accuracy, developing a single, generalized procedural format for validating computer programs and applying this process to selected programs of interest to FHWA. Due May 25.

**Design Arts Program (NEA)**—Promotes the design fields of architecture, landscape architecture, urban design and planning, interior design, industrial design, graphic design and fashion design. Due May 25.

**Highway Maintenance Impacts to Water Quality (US/DOT)**—The research shall encompass the identification, quantification and mitigation of highway runoff pollutants resulting from conventional highway maintenance practices and will include runoff from both rural and urban areas. Due May 27.

**Direct Contact Heat Exchange (DOE)**—Applied research on advanced technology related to the use of direct contact heat exchange for promoting more efficient/effective energy recovery, conversion and utilization. "Direct contact heat exchange" denotes heat transfer by the intimate contact of two materials of differing temperature; the heat source transferring heat directly to the heat sink without an intervening or separating material. Such directly contacting materials may be (1) liquid-solid, (2) liquid-gas, (3) liquid-liquid or (4) solid-gas. Due May 31.

**Research Resources Program (NEH)**—To preserve and make available for research a variety of documentary resources currently not readily accessible. The program helps to develop collections, to increase access to research material through processing, cataloging and bibliographic projects. Due June 1.

**Weyerhaeuser Foundation**—Fields of interest and program focus: Arts and Humanities—programs that assist the broader public to understand various art forms. Education—programs that emphasize the opportunities available to minority groups, youth development projects. Health—programs dealing with mental health, alcoholism, psychiatry, education and training of minorities. Human Services—broad-based programs, International Activities—projects that enable people to help themselves via population planning, agricultural improvements, self-government and peace education. Religion—research and training in psychiatry and religion. Science and Technology—projects that preserve and protect the environment, projects that promise better utilization of scarce resources and forestry projects. Due June 1.

## National Research Service Awards for Individual Postdoctoral Fellows (NIH)

For training experience in biomedical and behavioral research in any of the following areas: biological, psychological or societal aspects of aging; research on allergy and infectious diseases; arthritis, metabolism and digestive diseases; cancer; child health and human development; dental research; environmental health science; heart and vascular diseases; lung diseases; communicative disorders and general medical sciences. Due June 1 or October 1.

For further information, contact Nancy Morgan x2671.

# Classified

This is a free service to faculty and career service employees

**For Rent:** Room w/bath in Oviedo; quiet setting, kitchen priv. 1st/last month's rent, 1/3 utilities. x2231 or 365-7244 evng

**For Sale:** 19' SeaRay (1977), Baron Trailer with brakes (1978), 188 MerCruiser, ski equipment, ship-to-shore & CB radios, twin batteries, custom long-range gas tank, new mooring cover, Coast Guard approved emergency equipment; asking \$6500. Call 671-0072 after 6 p.m.

**For Sale By Owner:** \$53,900 3 bdrm, 1 1/2 bath, house with enclosed garage, corner lot, 1 1/2 miles from UCF. Call 365-7815.





Bob Echols anticipates smooth-running days ahead

## Bob Echols giving up repairs for something new—retirement

By PAT BOYCE  
Student Writer

UCF will be losing master mechanic Friday.

Bob Echols, automotive equipment repair foreman, will retire after nine years of keeping campus vehicles in top shape. For Echols there will be no more tune-ups, no more flat tires, no more oil changes, and no more rides to the rescue aboard "Old Yellow," UCF's towing tractor that

has pulled many a campus motorist from the soft sand.

He hasn't made any definite plans yet regarding retirement activities.

He said he may look for part-time work, but he plans on spending a lot of time relaxing, bowling and golfing and will spend more time with his wife, Helen. Helen, who has already "retired" once, works in the investment department of an Orlando Sun Bank.

George Rendulic, superintendent of building, maintenance and transportation at UCF, has worked with Echols since 1958. "He's done an excellent job in all phases," he said. "He's going to be missed very much."

The Echols' only son, Ron, 30, lives in Dallas, Texas.

Echols was born in West Virginia, and has lived in Central Florida since 1957. He spent three years as a radioman for the U.S. Navy during World War II before starting his career as an auto mechanic.

## Staff Assembly set for May 11

May 11 is the date for this year's annual Career Service Staff Assembly, which will be called to order at 1:30 p.m. that Tuesday in the Educational Complex gymnasium.

Career service personnel are urged to attend this yearly business meeting, at which the newly-elected Staff Council members will be introduced and those whose terms are expiring will be recognized.

## Knight Notes

Two UCF athletes will be honored Tuesday at the House of Beef by the Orlando Amateur Athletic Association. Knight placekicker Scott Ryerson will be honored as the top college football athlete in Orlando. He booted 18 field goals in 1981, including a 54-yarder that set a new Tangerine Bowl record. Ryerson, from Boone High School, still has two more years left with the Fighting Knights.

Teresa Tinsley also will be honored as the outstanding female college basketball player. Tinsley, from Orlando, is UCF's all-time scorer.... Tinsley, along with fellow guard Karen Harvey of Cape Canaveral, received recognition by being named to the All-Sunshine State Conference team. It was UCF which captured the SSC crown in 1981 and went to the AIAW national quarterfinals.

Bruce "Pic" Miller, a student trainer at UCF for two years, was hired by the St. Louis Cardinals and assigned to its Triple-A club in Springfield, Ill.

## Career Service banquet to fete 60 employees for service

The 1982 Annual Career Service Awards Banquet is scheduled for 7:30 p.m. May 14 in the University Dining Room. Cocktails will be served beginning at 6:30 p.m.

The banquet honors UCF's career service employees for their years of service to UCF. Sixty CS employees will be recognized for continued service with the university—35 for five-year service and 23 for 10-year service.

For the first time, two awards will be presented for 15-year service. Milly

Kennedy and Myrtle White, who will receive these latter awards, are two of the original employees at UCF.

Six retirees—Alice Stringer, James Ramirez, Lloyd Prescott, Richard Shaw, Dennis Pollard and Gladys Rider—will be honored.

All CS employees are invited to the banquet, although only 250 seats are available. Banquet tickets are \$7.50 and can be purchased on a first-come, first-serve basis from all Staff Council representatives. Persons who will be

## Faculty Staff Football Ticket Priority

The 1982 football schedule has been finalized, a number of top high school graduates have already signed to join the returning players on this season's squad, and ticket brochures soon will be printed. But you can order your tickets now with this special UCF faculty/staff ticket priority application.

All seats will be reserved this year, and will be assigned on a first-come basis. By using this special form—and mailing it as soon as possible—you will be ordering before applications are made available to the general public.

The only sections not available in the Tangerine Bowl are the Gridiron Club section, UCF student seating, and the UCF band section, so there are plenty of good seats. Assure your favorite location by ordering your tickets today.

Just complete the form below and send it with your check or money order (payable to University Ticket Agency) to University of Central Florida, University Ticket Agency, Orlando, FL 32816. For more information, call 275-2139.

CLIP & RETURN

## UCF Football Season Ticket Application

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Zip \_\_\_\_\_

I would like to order:

- |  |              |
|--|--------------|
| _____ Individual Season Tickets (6 home games)       | \$26.00 each |
| _____ Individual Season Tickets plus Gator Bowl Game | \$31.50 each |
| _____ Family Pack of 3 Season Tickets                | \$66.75 each |
| _____ Family Pack of 4 Season Tickets                | \$84.00 each |
| _____ Family Pack of 5 Season Tickets                | \$98.75 each |

Total amount enclosed: \$ \_\_\_\_\_

## Minority 'success story' to be noted in reception

Participants, contributors and friends of UCF's Minority Educational Achievement Fund, established this year to attract quality minority students to the university, will join Sunday in a "celebration reception" to recognize a successful end and beginning of the ongoing campaign.

The 4 o'clock afternoon event at the

## Food Service Schedule During Spring Break

**Student Center Cafeteria**—Closes today following the dinner meal, reopens at 8 a.m. May 10.

**Knight's Den (Student Center Snack Bar)**—Wednesday 7 a.m.-5 p.m., Thursday 8 a.m.-2:30 p.m., closed Friday. Reopens at 8 a.m. May 10.

**Knight's Cub (Education Complex)**—Closes today at 2 p.m., reopens at 8 a.m. May 10.

**Student Services Snack Bar**—Closes today at 3 p.m., reopens at 11 a.m. May 10.

**University Dining Room**—Through Friday 11:30 a.m.-1:30 p.m. Saturday and Sunday all food services closed.

**University dining room** will be open Monday through May 7 from 11:30 a.m.-1:30 p.m.

May 8 and 9—All food services closed. Hours subject to change without notice.

Orange Quarter in Orlando is being hosted by Dr. Oscar Sistrunk of the UCF Minority Advisory Council, and Dr. Michael B. Butler, a member of the UCF Foundation. Both have devoted long hours and effort to the success of the initial achievement fund drive.

James E. Blount, UCF's coordinator for the fund, expressed pride in the community's commitment to attract minority students to the campus.

"I know that this is a very necessary element that could make a difference between a good university and a great university," Blount continued. "We look forward to the continuation of this effort for many years to come."

Blount was seconded by President Colbourn, who noted the success of the initial campaign can be contributed to "the dedication and commitment of many to make the University of Central Florida what we all know it can be."

## P-u-h-l-e-e-z-z-e!

If your campus phone extension starts with a 3 (for example, 3122), your extension **CANNOT**—repeat **CANNOT**—be dialed directly from any off-campus phone!!

Please give your off-campus callers the main department number (2xxx) so off-campus callers can reach you through a transferred call.

P-u-h-l-e-e-z-z-e?

honored will receive their tickets in the mail.

The cost of the ticket includes a buffet dinner featuring roast of beef, chicken Copenhagen, cauliflower au gratin, buttered broccoli spears, home-fried potatoes, chilled relish tray, tossed green salad with tomato wedges, ripe olives, choice of dressings, carrot and raisin salad, assorted dinner rolls, cheesecake with cherries, and coffee, Sanka, or iced tea.

Some UCF faculty and staff will help

celebrate this service recognition. David Hernandez (Education) will be master of ceremonies for the banquet and variety show.

Director of High School and Community College Relations Ralph Boston will provide musical entertainment. Staff Council Representative Gracia Miller will sing a variety of musical selections, and dancers trained by Cher Stempler will perform to Pippin's "Magic To Do."

For further information, contact any member of the 1981-82 Staff Council.



# Employment opportunities

UCF is an Equal Opportunity/Affirmative Action Employer

For resume of current openings, call Career Opportunity Line, 275-2778



Personnel Services lists the following vacancies, by title, department, minimum qualifications, annual salary range, bi-weekly salary, and closing date. It is the responsibility of the applicant to successfully complete any required performance and/or written exams prior to being considered for a specific job opening. For information on any required exams, as well as further details on these positions, contact Personnel, x2771. A listing of available faculty positions within the SUS is available on request at the receptionist's desk (ADM 230).

## Administrative & Professional

**Director, University Safety & Security** (Police Department). Requires four year degree plus seven years of law enforcement experience: three years should have been in local, state or federal police or security work in an administrative capacity with some work in a university setting. Prefer advanced degree. Special skills required: knowledge of police administration, traffic control, crowd control, investigative procedures, and judicial systems; budget preparation and accounting, safety and security equipment, organizational and supervisory techniques and the ability to deal effectively with members of the faculty,

staff & student body. \$20,700-34,500, \$793.10. 04/29.

## Career Service

**Secretary III (Housing).** Graduation from high school and two years of secretarial and/or clerical experience. Written and typing exams. \$9,437.76-12,193.96, \$361.60. 04/29.

**Secretary IV (Athletics).** Graduation from high school and three years of secretarial and/or clerical experience. Written and typing exams. \$10,419.12-13,572, \$399.20. 04/29.

**Groundskeeping Supervisor III (Physical Plant).** Graduation from high school and six years of groundskeeping experience, three of which shall have been in a supervisory capacity. Prefer design work in the areas of irrigation and landscaping and must be familiar with fertilizing chemicals, spraying and disease control. \$13,676.40-18,165.60, \$524. 04/29.

**Accountant I (Finance & Accounting).** Graduation from an accredited four-year college or university or a senior college of business with major course work in accounting. Written exam. Prefer experience gained from working in a university environment. \$12,235.68-16,119.36, \$468.80. 05/06.

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### NOTICE TO APPLICANTS

The University of Central Florida is currently experiencing a hiring freeze that will severely limit the number of available job opportunities from March 10, 1982, through June 30, 1982.

The University will continue to publish the weekly UCF Position Vacancy Listing and to update the Career Opportunity Line (Phone Number: 275-2778). However, only critical positions that have received special approval will be placed in active recruitment.

The Personnel Division will continue to accept applications for employment in all classifications and these applications will continue to remain active for six months following date of application.

In the event a critical position is placed in recruitment, all applicants who meet the advertised minimum qualifications for the position will automatically receive consideration for the position. The most appropriately qualified applicants will be contacted regarding testing (if required) and departmental interviews.

Personnel will also continue to administer Career Service examinations on a limited, but continuous, basis. However, a priority for testing appointments will be given those most appropriately qualified applicants seeking employment in positions placed in active recruitment.

## MEMOS

From Page 2

**To:** Dr. Leslie L. Ellis, Provost and Vice President for Academic Affairs 4/19/82  
**From:** L.W. Walker, Director of Libraries  
**Subject:** Library Hours During Semester Break and Summer Semester

During the period Thursday, April 29, through Sunday, May 9, the Library will observe a shortened schedule:

Thursday, April 29 7:45 a.m.—8:00 p.m.  
Friday, April 30 8:00 a.m.—5:00 p.m.  
Sat/Sun, May 1-2 Closed  
Monday-Friday, May 3-7 8:00 a.m.—5:00 p.m.  
Sat/Sun, May 8-9 Closed

Summer Semester, beginning May 10, will be:

Monday-Thursday 7:45 a.m.—10:00 p.m.  
Friday 7:45 a.m.—5:00 p.m.  
Saturday 10:00 a.m.—5:00 p.m.  
Sunday 2:00 p.m.—10:00 p.m.

The Library will maintain its regular schedule on Memorial Day, Monday, May 31.

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**To:** All Departments 4/20/82  
**From:** Dick Scott, Director of Auxiliary Services  
**Subject:** I.D. Cards and Validations

Student I.D. cards will not be validated for the Summer Semesters 1982. All areas are urged to extend normal services to any individual bearing a UCF photo ID card. ID cards will need to be validated again in the Fall Semester 1982.

The photo ID cards will still be made during the summer for those individuals who do not have them. A schedule of times and locations follows:

Day/Date	Time	Location
Thursday, May 6	10 a.m.-5 p.m.	Cafeteria
Friday, May 7	8-9 p.m.	Cafeteria
Monday, May 10	11 a.m.-2 p.m.	Admin 2nd Floor
Tuesday, May 11	11 a.m.-2, 5-7 p.m.	Admin 2nd Floor
Wednesday, May 12	11 a.m.-2 p.m.	Admin 2nd Floor
Monday, May 17	11 a.m.-2 p.m.	Admin 2nd Floor
Tuesday, May 18	11 a.m.-2, 5-7 p.m.	Admin 2nd Floor
Wednesday, May 19	11 a.m.-2 p.m.	Admin 2nd Floor
Monday, May 24	11 a.m.-1 p.m.	Admin 2nd Floor
Tuesday, May 25	11 a.m.-1, 5-7 p.m.	Admin 2nd Floor
Wednesday, May 26	11 a.m.-1 p.m.	Admin 2nd Floor
Tuesday, June 1	11 a.m.-1, 5-7 p.m.	Admin 2nd Floor
Wed., June 2	11 a.m.-1 p.m.	Admin 2nd Floor
Wed., June 16	1-5 p.m.	Cafeteria
Thursday, June 17	1-8 p.m.	Cafeteria

Monday, June 21	11 a.m.-2 p.m.	Admin 2nd Floor
Tuesday, June 22	11 a.m.-2, 5-7 p.m.	Admin 2nd Floor
Wed., June 23	11 a.m.-2 p.m.	Admin 2nd Floor
Monday, June 28	11 a.m.-2 p.m.	Admin 2nd Floor
Tuesday, June 29	11 a.m.-2, 5-7 p.m.	Admin 2nd Floor
Wed., June 30	11 a.m.-2 p.m.	Admin 2nd Floor
Tuesday, July 6	11 a.m.-1, 5-7 p.m.	Admin 2nd Floor
Wednesday, July 7	11 a.m.-1 p.m.	Admin 2nd Floor
Monday, July 12	11 a.m.-1 p.m.	Admin 2nd Floor
Tuesday, July 13	11 a.m.-1, 5-7 p.m.	Admin 2nd Floor
Wednesday, July 14	11 a.m.-1 p.m.	Admin 2nd Floor
Monday, July 19	11 a.m.-1 p.m.	Admin 2nd Floor
Tuesday, July 20	11 a.m.-1, 5-7 p.m.	Admin 2nd Floor
Wednesday, July 21	11 a.m.-1 p.m.	Admin 2nd Floor

- If there are any questions, please call x2139.

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**To:** All Faculty and Staff 4/21/82  
**From:** Deborah H. Evans, Benefits Coordinator, Division of Personnel  
**Subject:** State Insurance

Due to the issuance of three paychecks during April, there will be no state health or life insurance premiums deducted on the paycheck you receive on April 30, 1982.

Chiropractic coverage is provided by the State Employees Group Health Self-Insurance Plan on an optional basis to employees. Since it is an elective coverage, an additional rate must be charged to provide adequate funding.

During the past year, the State Health Insurance experienced an unprecedented increase in the cost of providing chiropractic coverage. Incurred claims exceeded premiums by more than \$500,000. This deficit is the result of a greater-than-expected utilization of chiropractic services and inflation. Unfortunately, this necessitates an increase in chiropractic premium rates to maintain the availability of such coverage.

Effective the pay period ending May 6, 1982 the premium for chiropractic coverage will increase as shown:

Type of Coverage	Current Bi-weekly Rate	New Rate
Individual I	\$ 3.83	5.36
*Individual II	.71	2.24
Family I	16.16	20.01
*Family II	11.36	15.21
*Family III	1.79	5.64
*Family IV	6.56	10.41

\*Employee or Spouse over age 65

Employees who wish to terminate chiropractic coverage before the new rate becomes effective, must come by the Personnel Office before 5 p.m. on May 4.

If you have any questions regarding this matter, please contact me at ext. 2771.

## Calendar

WEDNESDAY, APRIL 28

Happy Birthday to  
The UCF Report!

FRIDAY, APRIL 30

Commencement. Robert J. Whalen, president, Martin Marietta Orlando Aerospace, will speak at spring graduation. Outdoors, adjacent to HFA building, 8 a.m.

MONDAY, MAY 3

Radio Series. WUCF-FM (89.9) will air "Western Europe: A New Prospective." 4:30 p.m.

WEDNESDAY, MAY 5

Baseball. Tampa.  
Home field.  
3:15 p.m.



## What's cooking at University Dining Room

Wednesday, April 28

Beef Tips over Noodles\*  
Veal Parmesan  
Quiche Lorraine

Thursday, April 29

Fried Chicken\*  
Carved Ham  
Beef and Potato Pie

Friday, April 30

Salisbury Steak\*  
Beef Stew  
Turkey Tetrazini

Monday, May 3

Carved Roast Beef  
Spaghetti and Meatballs\*  
Turkey ala King

Tuesday, May 4

Roast Turkey with Dressing  
Veal Scaloppini\*  
Eggplant Parmesan

Wednesday, May 5

BBQ Chicken\*  
Beef Stroganoff  
Broccoli Quiche

Thursday, May 6

Lasagna\*  
Carved Ham  
Baked Perch

Friday, May 7

Chicken and Dumplings\*  
Chinese Pepper Steak  
Chili Fritos

\*Denotes Daily Special: 1 entree, 2 vegetables, dinner roll, beverage, \$2.50 plus tax.

## The UCF Report

The UCF Report is the University of Central Florida's official publication, whose purpose is to inform the University community through announcements, official memoranda and items of general interest. Publication of announcements and official memoranda about University policy and procedures in *The UCF Report* constitutes official notice to faculty and staff. *The UCF Report* is a weekly publication most of the regular academic year and biweekly during the summer sessions, at a cost of \$180 per issue, or 7.5 cents per copy, paid for by the Office of Public Affairs, ADM 395-J, x2504.

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Editor: Bill Averill

Editorial Assistant: Jackie Wartell

Photographer: Tom Netsel

Compositor: Afsaneh Jalilzadeh